

# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 11 January 2016

<b>Portfolio:</b>	Policy and Resources
<b>Subject:</b>	<b>Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2016/17</b>
<b>Report of:</b>	Director of Finance and Resources
<b>Strategy/Policy:</b>	Finance Strategy 2015/16
<b>Corporate Objective:</b>	A dynamic, prudent and progressive Council

#### **Purpose:**

This report reviews the Council's finance strategy and makes recommendations regarding the capital programme, the revised revenue budget for 2015/16, the fees and charges and the revenue budget for 2016/17.

#### **Executive summary:**

This report gives the Executive the opportunity to consider the Council's capital programme, revised service budget for 2015/16, fees and charges for 2016/17 and proposed service budgets for 2016/17.

#### Capital Programme and Resources 2015/16 to 2019/20

The capital programme amounts to £36,959,000, and there are capital resources totalling £38,207,000 over the programme period. Whilst a surplus of capital resources exists, there are likely to be emerging spending requirements that require new resources to be accumulated now so that the Council can meet its future commitments.

#### Revised General Fund Revenue Budget 2015/16

The revised general fund revenue budget for 2015/16 amounts to £13,412,000 for service budgets with other budgets totalling £-4,237,400 giving an overall position of £9,174,600 which is the same as the base budget for 2015/16.

#### General Fund Revenue Budget 2016/17

The proposed general fund budget for 2016/17 totals £12,283,400 for service budgets along with £-3,546,800 for other budgets giving an overall position of £8,736,600 which is a reduction of £438,000 against the original budget for 2015/16.

**Recommendation/Recommended Option:**

That the Executive agrees:

- (a) that the capital programme for the period 2015/16 - 2019/20, amounting to £36,959,000 as set out at Appendix A to the report be approved;
- (b) that the proposed fees and charges for 2016/17, as set out in Appendix B to the report be approved;
- (c) that the revised 2015/16 general fund budget, amounting to £9,174,600 be approved;
- (d) that the base 2016/17 general fund revenue budget amounting to £8,736,600 be approved; and
- (e) that the use of the surplus on the spending reserve as set out in paragraphs 42-46 be approved.

**Reason:**

The Council has a co-ordinated strategic, service and financial planning process and this report brings together the spending plans for the Council's services for 2016/17 and will allow the Council to approve the capital programme, general fund revised revenue budget for 2015/16, fees and charges for 2016/17 and draft revenue budget for 2016/17.

**Cost of proposals:**

As detailed in the briefing paper contained in the report.

**Appendices:**

**A:** Capital Programme 2015/16 to 2019/20

**B:** Fees and Charges for 2016/17

**C:** Revenue Budget Summary for 2016/17

**D:** Revenue Budget Detail for 2016/17

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## BOROUGH COUNCIL

### Executive Briefing Paper

<b>Date:</b>	11 January 2016
<b>Subject:</b>	<b>Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2016/17</b>
<b>Briefing by:</b>	Director of Finance and Resources
<b>Portfolio:</b>	Policy and Resources

#### INTRODUCTION

1. This report brings together the revenue and capital spending plans for the Council's local service agreements, as part of the Council's co-ordinated strategic, service and financial planning process.
2. The finance strategy was considered in October 2015, in advance of the budget process. The Finance Strategy reviewed the Council's overall financial position, taking into the following fundamental principles:
  - Resources
  - Capital Expenditure
  - Revenue Expenditure
  - Transparency and Openness
  - Partnership Working
3. It is against this background that the budget setting principles for the forthcoming financial year were agreed.
4. This report provides a further update to the Council's overall financial position in the light of the updated capital programme and the approved service budgets and allows the ability to accommodate new revenue and capital spending plans to be considered.

#### FINANCE STRATEGY AND BUDGET SETTING PRINCIPLES FOR 2016/17

5. On 12 October 2015 the Executive considered a report on the Council's finance strategy that highlighted the various issues that will impact on the revenue budget and council tax for 2016/17 and later years.

6. A major corporate priority for the Council has been to maintain council tax increases at or below the rate of inflation. Currently RPIX inflation is 1.1% (Nov 15) and headline RPI was also 1.1%.
7. Gross expenditure on services in 2015/16 is £45.1 million but a minimal increase of only £60,000 (0.13%) is sufficient to increase the council tax by 1%.

## GENERAL FUND CAPITAL PROGRAMME

8. The General Fund capital programme for the period 2015/16 - 2019/20 has been revised to take account of new schemes, re-phased schemes and the continuation of the rolling programmes in 2019/20.
9. The programme now totals £36,959,000 and is summarised in the following table with the details set out in Appendix A:

	2015/16	2016/17	2017/18	2018/19	2019/20	Un-allocated	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Public Protection	0	0	0	0	0	479	479
Streetscene	48	434	175	0	0	259	916
Leisure & Community	8,256	1,922	552	0	0	513	11,243
Health & Housing	1,630	560	480	480	480	100	3,730
Planning & Development	32	48	17	0	0	961	1,058
Policy & Resources	2,945	11,048	1,260	540	540	3,200	19,533
<b>TOTAL</b>	<b>12,911</b>	<b>14,012</b>	<b>2,484</b>	<b>1,020</b>	<b>1,020</b>	<b>5,512</b>	<b>36,959</b>

10. The programme has identified those areas where a budget has been earmarked for a specific purpose, but the details and timing of the schemes are yet to be confirmed. In these cases, the budget has been shown as “unallocated” but can be called upon within the programme period as individual schemes are developed.
11. Resources available to fund the capital programme amount to £38,207,000 over the programme period, and therefore by 2019/20 there should be a surplus of £1,248,000.
12. However, while the condition of the Council's assets is generally good, there is a growing need to make a significant investment over the coming years in order to maintain the assets and meet future service needs. The capital programme reflects the corporate priority in providing Holly Hill Leisure Centre as well as the ongoing works at Daedalus. Despite the current surplus of capital resources (compared to the approved programme), the asset reviews suggest that there are insufficient resources in the future.
13. Consequently, there is a need to continue accumulating additional resources to meet the future capital demands. The Executive has previously agreed to set

aside £500,000 from the revenue budget each year for this purpose and also has a policy to use New Homes Bonus money for capital and project funding once any funding shortfall or requirement to fund expenditure relating to the preparation of the Welborne Plan has been met. Capital resources will also be supplemented with any non-specific windfall income received during the year.

## **FEES AND CHARGES**

14. Each year, the Council reviews the fees and charges levied for the services it provides. The current fees and charges for each Committee and Executive portfolio and the proposed charges for 2016/17 are set out in Appendix B.
15. Some fees and charges will be showing no increase as they are set by statute and therefore are not under the Council's control.
16. The proposed discretionary charges have been increased, wherever possible and desirable, to achieve at least an increase in income that is deemed to be realistic with the reasons for major variations from this policy set out below.
17. Car parking has been budgeted in line with the Fareham Town Centre Parking Strategy and the charges have not been increased since October 2010 over which period RPIX has increased by 15.3%.
18. There has been a change to the way market pitch fees are calculated to try and introduce a more stable customer base by offering reduced fees for traders that are signed on rather than them being casual.
19. There is a large increase in some land charges fees where VAT has been introduced with effect from 1 February 2016.
20. There is a charge within the cemeteries service that is showing more than doubling of the charge. The reason for this increase is reflective of the officer time involved in dealing with these areas.

## **THE REVENUE BUDGET**

### **The Base Revenue Budget 2015/16**

21. The net revenue budget for 2015/16 was £9,174,600, a reduction of £341,500 on the previous year, and as a result the council tax was frozen, which was below the annual rate of inflation for the tenth consecutive year.

### **The Revised Service Budget 2015/16**

22. The overall service budget is £1,638,900 higher than the base budget for the year.
23. The budget reflects the cost of severance payments as a result of restructures around the Council in particular the effects of the senior management restructure that was approved by Full Council in October 2015. It is detailed later in the report that the cost of severance is for 2015/16 is met from reserves.
24. Other budgets, such as investment income, contributions to capital, movement in reserves, etc. have increased by an equivalent amount, and the revised budget

remains as £9,174,600. Further information of how this is spread across portfolios is in Appendix C.

## **THE SERVICE BUDGETS 2016/17**

### **Cost of Services**

25. The cost of services is shown at Appendix D and has been prepared in line with the Medium Term Finance Strategy that was approved by the Executive in October 2015.
26. The budget implications of that decision have been built into the service budgets for 2016/17 along with the savings anticipated through the implementation of the Vanguard Method.
27. The budget reflects service restructures that have taken place during the financial year and some of the restructures will have resulted in additional severance costs. The budget takes into account the senior management restructure that was reported to Full Council also in October which will reduce the establishment cost to the council in 2016/17.
28. As well as restructures there have been changes to the way that internal recharges are calculated in line with streamlining the number of recharges to service headings. This has resulted in some budgets increasing while others will have seen a reduction.
29. The budget takes into account pressures that were identified in the finance strategy but also will show the revenue costs of the Daedalus project and the costs of running the Innovation Centre that haven't previously been included.
30. Another area that has shown increase in cost is the review of the local plan and other Regeneration work that will be taking place during the latter part of 2015/16 and during 2016/17 onwards. It is detailed in later paragraphs in the report that these areas are funded from the spending reserve.
31. Other areas have seen costs reduce especially those reliant on vehicle usage where fuel prices have been falling and appear to have been stabilised for nearly a year.
32. The cost of refuse collection continues to rise particularly the disposal of waste to Hampshire County Council with this also affecting the trade waste service. The price of recycled goods has fallen which has seen a drop off in the income that the service receives and this has a knock on effect to the textile banks where some money was used to give grants to local organisations.

### **Other Budgets**

33. In addition to the expenditure and income required to provide Council services, there are other costs and income which need to be taken into account when establishing the overall budget requirement. These include capital financing costs, interest earned on the Council's investments, accounting adjustments, etc.
34. Capital Financing Costs: The proposed budget provides for a revenue contribution to capital of £2.2m, which includes a contribution of £500,000 towards future capital commitments. This also includes a proportion of the New

Homes Bonus award in the year (£897,900).

35. Interest on Balances: The Council has taken numerous steps to protect its investment portfolio, by spreading risks, using highly rated commercial institutions or Government bodies and investing for short periods. Consequently, however, the rates of return are limited.
36. The reduction in the figures for the base budget for 2016/17 reflects the continuing lower interest rates but also takes into account the fact that balances available for investment will fall as spending on major capital project continues throughout 2015/16 and 2016/17.
37. Portchester Crematorium Contribution: This crematorium is one of the Council's earliest partnerships with three other Councils. Each year the crematorium contributes a share of any surplus to each Council and the Joint Committee has agreed that in 2016/17 the contribution will be £125,000, which is in line with the current year.
38. Contribution from Reserves: This represents one-off items in the budget that are funded from reserve accounts that the Council holds.
39. Taking account of all revenue budget items, the overall budget for 2016/17 will be £8,736,600, which represents an overall decrease of £438,000 or 4.8%.

## **BUDGET PRESSURES AND SERVICE EFFICIENCIES**

40. The Finance Strategy explained that there are a number of very significant spending pressures facing the Council over the coming years. These pressures represent increasing costs that cannot be avoided, reducing income from services and investments, and additional funding that is required in order to progress high corporate priority actions.
41. It is essential that efficiencies continue to be found in order to meet the budget pressures in light of the Autumn Spending review where funding for local government will be significantly reduced during the life time of the current Government.

## **SPENDING RESERVE**

42. The Spending Reserve provides for unforeseen fluctuations in revenue expenditure and income such that one-off variations can be funded without having an adverse impact on the council tax. In accordance with the Finance Strategy, the minimum balance for the reserve is 5% of the planned gross expenditure. Taking account of the proposed gross expenditure in 2015/16, this equates to £2,256,000 and the current balance in the reserve is £3,142,300, a surplus over the minimum balance of £886,300.
43. As part of the Medium Term Financial Strategy it was agreed that proposals for the use of the surplus would be developed during the autumn for consideration in this report.
44. Paragraphs 22-29 review the revenue budget capital programme and resources needed in order to meet this programme. The main impact on the council's

budgets for 2015/16 is through establishment changes as a result of restructures and it is recommended that £500,000 of the surplus is used to cover one-off severance payments.

45. A further impact on the budget is as a result of the Local Plan review and regeneration projects and it is recommended that £200,000 is used from the surplus spending reserve to begin initial work in these areas.
46. Finally, paragraphs 8-13 review the capital programme and whilst there is a small surplus available at the end of the programme there will be a need for other capital projects to commence in order to keep council assets maintained to a suitable standard. It is recommended that the remainder of the spending reserve surplus of £186,300 is transferred to support the capital programme.

### **GOVERNMENT SUPPORT IN 2016/17 and in the future**

47. Currently, local councils receive their funding from 4 main sources: grants from central government; local business rates; council tax; and other locally generated income such as fees and charges for services.
48. From April 2013, business rates have been retained locally by the billing authority, and the Council pay a proportion of the money collected to Hampshire County Council, Hampshire Fire and Rescue Authority and the Government.
49. The autumn statement in November 2015 confirmed that while the economy continues to improve there remains the need reduce funding to many Government departments, with local government being one that will see funding reduced by at least a third by the end of this parliament.
50. Local government will also see other changes including the phasing out of revenue support grant in favour of 100% retention of business rates for the sector. The final details of this have yet to be released.

### **RISK ASSESSMENT**

51. In considering the budget, there are a number of issues that need to be borne in mind, as set out below:-
52. The economic climate continues to change and while there has been some stability generally it still remains that some services have seen an impact on demand and will continue to do so.
53. The Council Tax has been frozen since April 2009 and in that time Government resources have reduced by almost half. Between April 2009 and November 2015 RPIX has increased by 23.1%.
54. The Executive has previously agreed that the balance on the spending reserve should equate to at least 5% of gross revenue expenditure which, for 2015/16, is £2,256,000. A detailed assessment of need has been carried out, following guidance from the Chartered Institute of Public Finance and Accountancy (LAAP77), which indicates that this is an appropriate level to retain but should not be reduced, especially at this time of significant uncertainty.



55. While the Council's capital resources are expected to exceed planned capital expenditure at the end of the programme period (by just under £1 million), future spending requirements could give rise to a very significant shortfall. It is therefore imperative that capital reserves are replenished whenever possible in order to meet the future spending needs.

## **CONCLUSION**

56. The Council's finances remain under pressure in the current year, and there is every indication that this situation will persist in the future not only from Central Government funding constraints but also from other economic pressures.
57. Consequently, the budget setting process for 2016/17 has presented very similar challenges that were experienced during the 2015/16 budget, but there have been new challenges. With careful forward planning and appropriate mitigating action being taken at the earliest opportunity, the proposed budget has been produced which is believed to be robust and sustainable.
58. Taking new priority spending into account, the proposed revenue budget for 2016/17 will provide sufficient resources to deliver the Council's services and its priorities, and enable the council tax for 2016/17 to be set below capping limits.

### **Enquiries:**

For further information on this report please contact Neil Wood]. (Ext 4506)

**APPENDIX A**

**CAPITAL PROGRAMME 2015/16 to 2019/20**

	2015/16	2016/17	2017/18	2018/19	2019/20	Un-allocated	Total
	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>PUBLIC PROTECTION</b>							
CCTV Refurbishment Programme						479	479
<b>PUBLIC PROTECTION TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>479</b>	<b>479</b>
<b>STREETSCENE</b>							
Health and Safety in Cemeteries	8	108					116
Street Lighting Maintenance	40						40
Play Area Safety Surface Replacement		50				259	309
Bus Shelters		276	175				451
<b>STREETSCENE TOTAL</b>	<b>48</b>	<b>434</b>	<b>175</b>	<b>0</b>	<b>0</b>	<b>259</b>	<b>916</b>
<b>LEISURE AND COMMUNITY</b>							
<b>Buildings</b>							
Ferneham Hall Major Repairs Programme	50					513	563
Community Buildings Review	60	325	20				405
Whiteley Community Centre Refurbishment	50	50					100
Holly Hill Leisure Centre	7,300	850	532				8,682
Holly Hill Leisure Centre Fixtures and Fittings		585					585
	7,460	1,810	552	0	0	513	10,335
<b>Play Schemes</b>							
Upgrade Play Areas	50						50
Abshot Road Youth Facility	26						26
King George V Play Area	75						75
Park Lane Concrete Skate Park	28						28
Park Lane Outdoor Gym	30						30
Relocation of Play Area at Park Lane	83						83
Hammond Road Youth Facility	10						10
Segensworth Play Area	80						80
Stubbington Rec Play Area	80						80
Course Park Play Area	40						40
Blackbrook Park Skate Park	40						40
Birchen Road Youth Facility	50						50
	592	0	0	0	0	0	592
<b>Outdoor Recreation Schemes</b>							
Bath Lane Cricket Pavilion / GM Store	83						83
Burridge Changing Rooms Improvements	15						15
Park Lane Tennis Courts	57						57
Stubbington Tennis Courts	19						19
Locks Heath Recreation Changing Rooms		30					30
	174	30	0	0	0	0	204
	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>Un-allocated</b>	<b>Total</b>

	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>Grants to Community Groups</b>							
Lee-on-the-Solent Golf Club	5						5
Titchfield Amateur Boxing Club	25						25
Fareham School of Gymnastics		30					30
	30	30	0	0	0	0	60
<b>Other Community Schemes</b>							
Footpath Improvements		36					36
Allotment Improvements		16					16
	0	52	0	0	0	0	52
<b>LEISURE AND COMMUNITY TOTAL</b>	<b>8,256</b>	<b>1,922</b>	<b>552</b>	<b>0</b>	<b>0</b>	<b>513</b>	<b>11,243</b>
<b>HEALTH AND HOUSING</b>							
<b>Private Sector Housing</b>							
Home Improvement Loans	80	60	60	60	60		320
Disabled Facilities Grants	480	500	420	420	420		2,240
Empty Homes Strategy						100	100
Flood Resilience Grants from DEFRA	6						6
	566	560	480	480	480	100	2,666
<b>Enabling</b>							
Land/House Purchases	1,040						1,040
Feasibility Studies	24						24
	1,064	0	0	0	0	0	1,064
<b>HEALTH AND HOUSING TOTAL</b>	<b>1,630</b>	<b>560</b>	<b>480</b>	<b>480</b>	<b>480</b>	<b>100</b>	<b>3,730</b>
<b>PLANNING AND DEVELOPMENT</b>							
Environmental Improvements Future Programme						350	350
Car Parks Surface Improvements	10	31				611	652
Osborn Road MSCP Improvements	22	17	17				56
<b>PLANNING AND DEVELOPMENT TOTAL</b>	<b>32</b>	<b>48</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>961</b>	<b>1,058</b>
<b>POLICY AND RESOURCES</b>							
Vehicles and Plant Replacement Programme	429	360	360	360	360		1,869
ICT Rolling Programme	271	230	180	180	180		1,041
Civic Offices Improvement Programme	200	400	720				1,320
Depot Refurbishment Works	58						58
Daedalus	50	10,040				3,200	13,290
Commercial Property Investment Acquisitions	1,937						1,937
Vannes Twinning 50th Anniversary Sculpture		18					18
<b>POLICY AND RESOURCES TOTAL</b>	<b>2,945</b>	<b>11,048</b>	<b>1,260</b>	<b>540</b>	<b>540</b>	<b>3,200</b>	<b>19,533</b>
<b>GENERAL FUND TOTAL</b>	<b>12,911</b>	<b>14,012</b>	<b>2,484</b>	<b>1,020</b>	<b>1,020</b>	<b>5,512</b>	<b>36,959</b>

## APPENDIX B

### FEEES AND CHARGES

## **EXECUTIVE PORTFOLIO**

### **HOUSING AND HEALTH**

#### **DISCRETIONARY CHARGES**

##### **OTHER HOUSING**

###### **Storage of furniture for the homeless**

Homeless households qualifying for financial assistance towards the cost of removal and storage of their possessions must agree to pay a contribution towards these costs based on all their sources of income.

###### **Bed & Breakfast Charges for the Homeless**

100% cost recovery from the homeless of Hotel/Bed & Breakfast charges made straight to the Council.

<b>Other Housing</b>	<b>Current Fee £</b>	<b>Proposed Fee</b>	<b>% increase</b>
<b>Housing Advances</b> Second mortgage enquiry forms (Note 1)	63.00	66.00	4.8
<b>Care Line Service</b> Telephone link for assistance (private sector) (Note 2)			
<b>Notes</b> 1. Fee inclusive of VAT at the prevailing rate. 2. Tariff available on application to Sheltered Housing Manager			

## EXECUTIVE PORTFOLIO

### PLANNING AND DEVELOPMENT

#### PARKING CHARGES

<b>Multi-Storey Shopping Centre Car Parks</b> This includes the following car parks: Osborn Road and Fareham Shopping Centre	<b>Current Fee £</b>
<b>Monday - Saturday</b> Standard hourly rates apply between 8am and 6pm	£1.00 per hour to a maximum of 10 hours
<b>Sunday &amp; Bank Holiday</b> Standard hourly rates apply between 10.30am and 4pm	£1.00 per hour to a maximum of 6 hours
<b>Inner Shopping Centre Car Parks</b> This includes the following car parks: Ferneham Hall; Civic Way North & South; Palmerston Avenue; Civic Offices (Sat/Sun Only)	<b>Current Fee £</b>
<b>Monday - Saturday</b> Standard hourly rates apply between 8am and 6pm	£1.00 per hour to a maximum of 10 hours
<b>Sunday &amp; Bank Holiday</b> Standard hourly rates apply between 10.30am and 4pm	£1.00 per hour to a maximum of 6 hours
<b>Market Quay</b>	<b>Current Fee £</b>
<b>Monday - Saturday</b> Standard hourly rates apply between 8am and 6pm	£1.50 per hour to a maximum of 10 hours
<b>Sunday &amp; Bank Holiday</b> Standard hourly rates apply between 10.30am and 4pm	£1.50 per hour to a maximum of 6 hours
<b>Outer Shopping Centre Car Parks</b> This includes the following car parks: Bath Lane, Osborn Road West; Youth Centre; The Gillies; Lysses; Holy Trinity Church, Malthouse Lane, Trinity Street	<b>Current Fee £</b>
<b>Monday to Saturday</b> Standard hourly rates apply between 8am and 6pm	£0.70 per hour with a maximum charge of £3.50 per day
<b>Sunday &amp; Bank Holiday</b>	No Charge
<b><u>SEASON TICKETS -</u></b>	
Quarterly	170.00
Annual	520.00

<b>Flexible Season Tickets for use in any outer shopping centre car park</b>	<b>1 Day £</b>	<b>2 Days £</b>	<b>3 Days £</b>	<b>4 Days £</b>	<b>Weekly £</b>
<b>Full Day</b>					
One Month	13.00	30.00	50.00	60.00	70.00
Quarterly	35.00	80.00	110.00	150.00	170.00
Half Yearly	65.00	140.00	200.00	270.00	300.00
Annual	110.00	230.00	340.00	470.00	520.00

<b>Flexible Season Tickets for use in any outer shopping centre car park</b>	<b>1 Day £</b>	<b>2 Days £</b>	<b>3 Days £</b>	<b>4 Days £</b>	<b>Weekly £</b>
<b>Half Day (up to 5 hours)</b>					
One Month	10.00	20.00	30.00	40.00	45.00
Quarterly	20.00	50.00	70.00	90.00	100.00
Half Yearly	40.00	80.00	120.00	160.00	180.00
Annual	70.00	140.00	200.00	280.00	310.00

<b>Penalty Charge Notices</b>	<b>Current Fee £</b>
Higher Level Charge - (Note 1 and 3)	70.00
Lower Level Charge - (Note 2 and 3)	50.00

**Notes**

1. Higher level charge relates to those contraventions which prohibit e.g. parking on double yellow lines or single lines during a prohibited period, or parked in a marked disabled bay without displaying a blue badge.
2. Lower level charges relate to those contraventions which occur, for example, short overstay of the prescribed period on street or parking in an off street location without displaying a valid pay and display ticket / permit.
3. The charges are reduced by 50% to provided payment is made within 14 days of issue. A surcharge of 50% will be added if paid more than 28 days from issue of Notice to Owner

**HIGHWAYS**

**Damage to Street Furniture**

Offender charged at cost plus a 10% administration charge

## EXECUTIVE PORTFOLIO

### POLICY AND RESOURCES

#### LAND CHARGES

	<b>Current Fee £</b>	<b>Proposed Fee</b>	<b>% increase</b>
<b><u>DISCRETIONARY CHARGES</u></b>			
<b>Local Land Charges 1 Search Fees</b> (Not subject to VAT)			
<b>Official Certificate of Search</b> In the whole or any part of the register			
First parcel of land – paper search	32.00	32.00	NIL
First parcel of land – electronic search	32.00	32.00	NIL
Each additional parcel	10.50	10.50	NIL
<b>Other Local Land Charges Fees</b> (Not subject to VAT)			
Registration of a light obstruction notice	70.00	70.00	NIL
Filing Lands Tribunal certificate	2.50	2.50	NIL
Filing light obstruction judgement etc	7.00	7.00	NIL
Inspection of rule 10 documents	2.50	2.50	NIL
Office copy register entry	1.50	1.50	NIL
Office copy plan or document	Discretionary		
<b>CON29R Official Enquiries – Part I</b> <b>(Inclusive of VAT at the prevailing rate)</b>			
First parcel of land	132.00	158.40	20.0
Each additional parcel	30.50	36.60	20.0
<b>CON29O Official Enquiries – Part II</b> <b>(Inclusive of VAT at the prevailing rate)</b>			
First parcel of land	23.00	27.60	20.0
Each additional parcel	41.00	49.20	20.0
Common Registration Searches	23.00	27.60	20.0
Note – CON29R and CON29O will increase from 1 Feb 2016 as they are now a Vatable service.			

## **PRINTING & COPYING**

Charges are available on application to the Head of Personnel and ICT Services.

## **LETTING OF COUNCIL CHAMBER & COMMITTEE ROOMS**

	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
<b>Lettings - (Notes 1 - 4)(Not subject to VAT)</b>			
Collingwood Room – per hour	58.00	61.00	5.2
Pulheim Room – per hour	22.00	23.50	6.8
Vannes Room – per hour	22.00	23.50	6.8
Council Chamber – per hour	95.00	100.00	5.3
<b>Notes</b> 1. Commercial Organisations only 2. The above charges apply when the building is already in use for Council business. 3. Additional charges may be levied to recover the cost of preparing rooms, moving furniture etc. 4. The following additional charges, to be added when the building is not being used for Council business. After 6.30 pm - per hour £70.00			

## **MARKET PITCH FEES**

<b>Fareham (inclusive of VAT at the prevailing rate) Note change of methodology from regular to cost per foot</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
<b>Regular</b> 10ft 20ft 30ft 40ft	 30.00 60.00 83.00 105.00	 N/A N/A N/A N/A	
<b>Signed on pitch fee</b> Per foot, minimum of 15ft, maximum of 50ft	N/A	2.00	New
<b>Casual</b> 10ft 20ft	 35.00 70.00	 N/A N/A	
<b>Casual pitch fee</b> Per foot, minimum of 15ft, maximum of 50ft	N/A	2.50	New
<b>Additional Christmas Markets</b> Per foot, minimum of 15ft, maximum of 50ft	N/A	1.00	New



<b>Portchester (not subject to VAT)</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Regular 10ft 20ft	21.00 42.00	N/A N/A	
Signed on pitch fee Per foot, minimum of 15ft, maximum of 50ft		1.00	New
Casual 10ft 20ft	21.00 42.00	N/A N/A	
Casual pitch fee Per foot, minimum of 15ft, maximum of 50ft		1.50	New

## **EXECUTIVE PORTFOLIO**

### **PUBLIC PROTECTION**

#### **DOG CONTROL**

	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Statutory Charge - Collection of Strays (An additional £25 will be added to this fee where the same dog is found straying, leading to seizure, more than once in any 3 month period)	25.00	25.00	NIL
Dog Kennelling - For first 24 hours or part thereof	65.00	65.00	NIL
Dog Kennelling - For any subsequent 24 hours or part thereof	35.00	35.00	NIL
Micro-chipping of dogs - Note 1	10.00	15.00	50.0
Additional dog at the same address – Note 1	N/A	15.00	N/A
Private home check visit - Note 1	30.00	30.00	NIL
<b>Notes:</b> 1. Fee inclusive of VAT at the prevailing rate.			

### **POLLUTION REDUCTION**

Environmental Protection Act 1990 - Charges available on application to the Director of Community.

Out of hours service charges based on the actual cost to the Council.

### **POLLUTION & PRIVATE SECTOR HOUSING**

	<b>Current Fee £</b>
Private Sector Housing - Housing Act 2004 Enforcement Notices	Charge to be actual cost to the Council up to and including service of Notice
Inspection and / or sampling of private water supplies / distribution networks	Charge to be actual cost to the Council
Out of Hours Service	Charge to be actual cost to the Council
Immigration requests (inclusive of VAT at the prevailing rate)	111.00
<b>NEW STATUTORY CHARGES TO BE INCLUDED</b> Licensing of Houses in Multiple Occupancy (Not subject to VAT)	
5 people	770.00
6-10 people	960.00
11-15 people	1150.00
16-20 people	1340.00
More than 20 people	1530.00

#### **ABANDONED VEHICLES REFUSE DISPOSAL (AMENITY) ACT 1978**

	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
<b>Abandoned Vehicles</b>			
Removal of vehicle from motorway - Statutory Charge	150.00	150.00	NIL
Removal of vehicle from elsewhere - Statutory Charge	150.00	150.00	NIL
Storage (per 24 hours or part)	24.00	25.00	4.2
Disposal	59.00	62.00	5.1

#### **CLEAN BOROUGH ENFORCEMENT**

	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
<b>Litter and Fouling</b>			
Dropped litter – fixed penalty	75.00	75.00	NIL
Fouling of land act – fixed penalty	75.00	75.00	NIL

#### **FOOD SAFETY**

Charges for training courses available on application to the Head of Environmental Health.

	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Export Health Certificates	74.00	75.00	1.35
Issue of Certificate for Unsound Food - (Notes 2)	188.00	190.00	1.06
Transportation of Unsound Food:			
- First hour (min 1 hour) - (Notes 1 & 3)	138.00	140.00	1.44
- Subsequent whole hours - (Notes 1 & 3)	70.00	70.00	NIL
- Transport and disposal - (Note 4)			
<b>Notes:</b>			
1. Fee inclusive of VAT at the prevailing rate.			
2. Certificate required in support of insurance claims even though the food, due to its condition, would not be marketable or usable.			
3. Plus disposal of unsound food.			
4. Charged at cost to Council			

### **RODENT AND PEST CONTROL**

	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
<b><u>DOMESTIC PREMISES (Notes 1 &amp; 2)</u></b>			
Fleas, Carpet Beetles and Carpet Moths			
1, 2 or 3-bedroomed property	64.00	65.00	1.56
4-bedroomed property	70.00	70.00	NIL
5-bedroomed property	80.00	80.00	NIL
over 5 bedrooms		Quotation on request	
Bedbugs - All properties	109.00	110.00	0.92
All other insects (including wasps)	64.00	65.00	1.56
Rodent control treatment and advice			No charge
<b><u>PEST CONTROL: COMMERCIAL PREMISES (Note 1)</u></b>			
Rodents and insects for up to the first 15 minutes	70.00	72.00	2.86
Charge for each additional 15 minutes or part thereof	15.00	18.00	20.00
<b>Notes</b>			
1. Fee inclusive of VAT at the prevailing rate.			
2. Persons in receipt of certain benefits - Free.			

### **COMMUNITY SAFETY - CCTV**

	<b>Current</b>	<b>Proposed</b>	<b>%</b>
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	<b>Fee £</b>	<b>Fee £</b>	<b>increase</b>
Access to CCTV Footage (VAT Inclusive)	67.00	70.00	4.5

### **GENERAL CHARGES**

<b>Other items</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Responding to solicitors/consultants enquiries (per question)	67.00	70.00	4.5
Responding to other detailed enquiries - (Note 1)			
Copies of statutory register	67.00	70.00	4.5
Attendance at court as a witness – Charge based on cost to the Council			
<u>Notes</u> 1. At the discretion of the Director of Planning and Regulation			

## **EXECUTIVE PORTFOLIO**

### **STREETSCENE**

#### **DISCRETIONARY SERVICES**

##### **STREET CLEANSING**

	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Shopping trolley collection	79.00	83.00	5.1

##### **REFUSE COLLECTION**

<b>Domestic Bulk Waste</b>	<b>Proposed Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Single Item	31.00	33.00	6.5
Half Load	70.00	74.00	5.7
Full Load	124.00	130.00	4.8
Collection of fridges/freezers	16.00	17.00	6.3

##### **TRADE WASTE**

Trade waste charges for both residual and recycling are available on application to the Refuse and Recycling Manager.

##### **REFUSE AND RECYCLING SERVICES**

	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Fixed Penalty Notice - Enforcement Policy Charge discounted to £40 if paid within 14 days	75.00	75.00	NIL

##### **GARDEN WASTE COLLECTION**

<b>Domestic Garden Waste</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
First Sack			
Subsequent sacks - Roll of 25 single use sacks	23.50	24.50	4.3
Subsequent sacks - Roll of 5 single use sacks	5.75	6.00	4.3

##### **CEMETERIES AND BURIAL GROUNDS**

Charges stated exclusive of VAT unless stated

## RESIDENT FEES

Resident fees are charged when the person to be interred lived in the Borough of Fareham prior to their death.

Persons residing in Care and Nursing homes outside the Borough are also classed as residents if they lived in the Borough of Fareham prior to moving to Care and Nursing Homes.

## NON-RESIDENT FEES

Non-resident fees are charged when the person to be interred did not live in the Borough prior to their death. Fees in relation to the purchase of the 30 year lease will also apply.

Non-residents fees are charged when a person wishes to reserve a grave and lives outside the Borough at the time of their application to purchase the 30 year lease

ASHES (CREMATED REMAINS)	Current Fee £		Proposed Fee £		Inc %
	Resident	Non-Resident	Resident	Non-Resident	
<b>Interment</b>					
a) Burial of ashes into a cremation plot	160.00	320.00	170.00	340.00	6.3
<b>Exclusive right of burial (30 Year lease)</b>					
b) Purchase of 30 year lease (area selected by Council)	175.00	350.00	185.00	370.00	5.7
c) Purchase of 30 year lease (area chosen by customer where possible)	260.00	520.00	275.00	550.00	5.8
<b>Memorials</b>					
d) Application to place a flat memorial tablet	42.00	42.00	44.00	44.00	4.8
e) Application to add a further inscription onto an existing tablet	29.00	29.00	30.00	30.00	3.5

BURIAL AREA	Current Fee £	Proposed Fee £	Inc %
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	Resident	Non-Resident	Resident	Non-Resident	
<b>Interment</b>					
f) Burial of a body into a new grave	675.00	1,350.00	710.00	1,420.00	5.2
g) Re-open an existing grave for second burial	515.00	1,030.00	540.00	1,080.00	4.9
h) Application to scatter ashes	55.00	110.00	55.00	110.00	NIL
i) Burial of ashes into grave at cremation depth	160.00	320.00	170.00	340.00	6.3
j) Burial of ashes into grave at burial depth	300.00	600.00	315.00	630.00	5.0
k) Burial of a body into a new grave	675.00	1,350.00	710.00	1,420.00	5.2
<b>Exclusive right of burial (30 year lease)</b>					
l) Purchase of 30 year lease (area selected by Council)	515.00	1,030.00	540.00	1,080.00	4.9
m) Purchase of 30 year lease (area chosen by customer where possible)	720.00	1,440.00	755.00	1,510.00	4.9
n) Purchase of 30 year lease (Child's grave)	245.00	245.00	257.00	257.00	4.9
<b>Memorials</b>					
o) Application to place a headstone for ten years	145.00	145.00	152.00	152.00	4.8
p) Renewal of the application to place a headstone	27.00	27.00	55.00	55.00	103.7
q) Application for additional inscription on headstone and re-erection	110.00	110.00	115.00	115.00	4.6
r) Application to place a fixed memorial vase	42.00	42.00	44.00	44.00	4.8
s) Application to add a further inscription onto an existing fixed memorial vase	30.00	30.00	30.00	30.00	NIL

MISCELLANEOUS	Current Fee £	Proposed Fee £	Inc %
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	Resident	Non-Resident	Resident	Non-Resident	
<b>Interment</b>					
t) Hire of Chapel at Wickham Road Cemetery	90.00	90.00	100.00	100.00	11.0
u) Transferring of the ownership of the lease known as the Exclusive Right of Burial	55.00	55.00	55.00	55.00	NIL
v) Administration fee for making arrangements directly with Council (ashes only)	55.00	55.00	55.00	55.00	NIL
w) To undertake the arrangements for funerals under the Public Health Act	350.00	350.00	370.00	370.00	5.7
x) Burial out of hours	At Cost	At Cost	At Cost	At Cost	
y) Exhumation	At Cost	At Cost	At Cost	At Cost	
z) Purchase of commemorative bench and plaque	1,275.00	1,275.00	1,350.00	1,350.00	5.9

### **Sponsorship of Roundabouts**

Agreeing form of works and supervision as agreed with the sponsor, subject to no additional cost to the Council.

### **FORESHORE**

<b>Beach Huts - (Including VAT)</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Residents	411.00	444.00	8.0
Non-residents	822.00	888.00	8.0

## EXECUTIVE PORTFOLIO

### LEISURE AND COMMUNITY

#### SPORTS PITCHES, FACILITIES, RECREATION GROUNDS AND OPEN SPACES –

<b>Football, Rugby &amp; Hockey - (Notes 1, 2, 3, &amp; 4)</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Casual games: per match			
- Senior	69.00	72.00	4.3
- Junior (under 18)	29.00	30.00	3.4
- Mini Soccer per match	18.50	19.00	2.7
- Mini Soccer per half day per pitch	38.00	39.00	2.6
Training Sessions			
- 2 hours (juniors - half charge)	40.00	42.00	5.0
Seasonal charges (note 4)			
- Senior			
- Junior (under 18)	1,555.00	1,630.00	4.8
- Mini soccer per match	690.00	724.00	4.9
	450.00	472.00	4.9

#### Notes

1. Fee inclusive of VAT at the prevailing rate, unless exemption conditions as set out on page 1 are met.
2. If changing facilities are not available the above prices will be decreased by 10%
3. Clubs not resident in Borough pay double casual rate.
4. Based on 30 games (3 \* 10 block bookings) and discounted

<b>Cricket (Notes 1 and 2)</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Casual games: per match			
- Senior	73.50	77.00	4.8
- Junior (under 18)	28.00	29.00	3.6
- Evening games: Senior	59.50	62.00	4.2
- Evening games: Junior	25.50	26.00	2.0

#### Notes

1. Fee inclusive of VAT at the prevailing rate unless exemption conditions as set out on page 1 are met.
2. Clubs not resident in Borough pay double casual rate.

<b>Tennis (Notes 1 &amp; 2)</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
Courts – per court per hour			
- Senior	8.30	8.80	6.0
- Junior (under 18)	3.80	4.00	5.3
Seasonal charges Stubbington, Sarisbury & Locks Heath courts	1,621.00	1700.00	4.9

**Notes**

1. Fee inclusive of VAT at the prevailing rate.
2. Clubs are required to make suitable arrangements for public use of courts outside the times required by clubs.

<b>Bowls</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
<b>Seasonal Charges - (Note 1)</b>			
Fareham Bowling Club (6 rinks & clubhouse)	5,530.00	5,800.00	4.9
Crofton Community Association (6 rinks)	5,530.00	5,800.00	4.9
<b>Fees - (Note 2)</b>			
Green Fees	4.40	4.50	2.3
Hire of Woods	1.60	1.70	6.2
Hire of shoes (not applicable at Portchester or Priory Park)	1.60	1.70	6.2

**Notes**

1. Public to have use of at least one rink at each green
2. Retained by clubs. Max charge per player per hour

<b>Miscellaneous</b>	<b>Current Fee £</b>	<b>Proposed Fee £</b>	<b>% increase</b>
<b>Releasing of pigeons - (Note 1)</b>	39.00	40.00	2.6
<b>Use of recreation grounds by Schools</b>			
Hampshire County Council Schools – per match - (Note 1)	54.00	56.00	3.7
Meoncross School – per match - (Note 1)	54.00	56.00	3.7
Wykeham House – per annum - (Notes 1 & 2)	11,600.00		
<b>Hire of open space of land for local shows etc - (Note 3)</b>			
<b>Hire of recreation grounds for local shows etc – (Note 1 &amp; 3)</b>			
Commercial hiring - (Note 4)			
Charitable hiring - (Note 5)	77.00	80.00	3.9
<b>Use of changing facilities - (Note 1)</b>	39.50	41.00	3.8
<b>Rounders</b>			
Bath Lane Recreation Ground - (Note 1)	68.00	71.00	4.4
Stubbington Recreation Ground - (Note 1)	68.00	71.00	4.4

#### Notes

1. Fee inclusive of VAT at the prevailing rate, unless exemption conditions as set out on page 1 are met
2. 12 x 30 min sessions per week. Additional sessions to be charged at casual rate
3. No damage deposit is taken, but hirers are advised that they may be charged after the event for any damage resulting from the hiring
4. At a rate to be determined by the Director of Community on an individual basis proportionate to the estimated income derived from the event.
5. Charge can be waived at the discretion of the Director of Community

## **FERNEHAM HALL**

Standard Rates	Current		Proposed		Increase	
	Mon. to Thurs.	Fri. to Sun	Mon. to Thurs.	Fri. to Sun.	Mon to Thurs.	Fri. to Sun.
	£	£	£	£	%	%
<b>Solent</b>						
Morning Hire [9am- 1pm] (4 hours)	£631	£837	£663	£879	5.1%	5.0%
Afternoon Hire [2pm– 6 pm] (4 hours)	£750	£931	£788	£978	5.1%	5.0%
Evening Hire [6pm– Midnight] (6 hours)	£931	£1,098	£978	£1,153	5.0%	5.0%
Daytime Hire [9am- 6pm] (9 hours)	£1,066	£1,327	£1,119	£1,393	5.0%	5.0%
Full Day Hire [9am- Midnight] (15 hours)	£1,335	£1,703	£1,402	£1,788	5.0%	5.0%
Three Day Hire [9am – Midnight]	£3,029	£3,820	£3,180	£4,011	5.0%	5.0%
Hourly Rate After Midnight	£349	£462	£366	£485	4.9%	5.0%
Hourly Rate Before Midnight	To be calculated as a % of the rate for that specific time slot(s)					
Solent + Octagon OR Solent + Meon	To be charged as room hiring + hourly rate x 50%					
Week Hire Sun 9am- Midnight Mon-Fri 5:30pm- Midnight Sat 1pm- Midnight	£7,753		£8,141		5.0%	
<b>Octagon or Meon</b>						
Half-Day Hire Flexible (4 Hours)	£208	£274	£218	£288	4.8%	5.1%
Daytime hire [9am– 5pm] (8 Hours)	£369	£495	£387	£520	4.9%	5.1%
Evening hire [6pm– Midnight] (6 Hours)	£342	£596	£359	£626	5.0%	5.0%
Hourly Rate After Midnight	£87	£113	£91	£119	4.6%	5.3%
Hourly Rate Before Midnight	To be calculated as a % of the rate for that specific time slot(s).					
Day Hire [9am- 6pm] (9 Hours)	£1,502	£1,876	£1,577	£1,970	5.0%	5.0%
Full Day Hire [9am- Midnight] (15 Hours)	£1,844	£2,499	£1,936	£2,624	5.0%	5.0%
Three Day Hire [9am- Midnight]	£4,624	£6,346	£4,855	£6,663	5.0%	5.0%
Hourly Rate After Midnight	£536	£670	£563	£704	5.0%	5.1%
Hourly Rate Before Midnight	To be calculated as a % of the rate for that specific time slot(s)					
Week Hire: Sun 9am- Midnight Mon-Fri 5:30pm- Midnight Sat 1pm- Midnight	£10,480		£11,004		5.0%	

Discounted Rates	Current		Proposed		Increase	
	Mon. to Thurs.	Fri. to Sun	Mon to Thurs.	Fri. to Sun.	Mon to Thurs	Fri to Sun
	£	£	£	£	%	%
<b>Solent</b>						
Morning Hire [9am- 1pm] (4 hours)	£442	£551	£464	£579	5.0%	5.1%
Afternoon Hire [2pm– 6 pm] (4 hours)	£488	£657	£512	£690	4.9%	5.0%
Evening Hire [6pm– Midnight] (6 hours)	£610	£718	£641	£754	5.1%	5.0%
Daytime Hire [9am- 6pm] (9 hours)	£697	£864	£732	£907	5.0%	5.0%
Full Day Hire [9am- Midnight] (15 hours)	£878	£1,105	£922	£1,160	5.0%	5.0%
Three Day Hire [9am – Midnight]	£1,970	£2,479	£2,069	£2,603	5.0%	5.0%
Hourly Rate After Midnight	£228	£295	£239	£310	4.8%	5.1%
Hourly Rate Before Midnight	To be calculated as a % of the rate for that specific time slot(s)					
Solent + Octagon OR Solent + Meon	To be charged as room hiring + hourly rate x 50%					
Week Hire Sun 9am- Midnight Mon-Fri 5:30pm- Midnight Sat 1pm- Midnight	£5,039		£5,291		5.0%	
<b>Octagon or Meon</b>						
Half-Day Hire Flexible (4 Hours)	£134	£181	£141	£190	5.2%	5.0%
Daytime hire [9am– 5pm] (8 Hours)	£240	£322	£252	£338	5.0%	5.0%
Evening hire [6pm– Midnight] (6 Hours)	£222	£390	£233	£410	5.0%	5.1%
Hourly Rate After Midnight	£60	£80	£63	£84	5.0%	5.0%
Hourly Rate Before Midnight	To be calculated as a % of the rate for that specific time slot(s).					
<b>Ferneham Hall (Whole Theatre)</b>						
Day Hire [9am- 6pm] (9 Hours)	£978	£1,194	£1,027	£1,254	5.0%	5.0%
Full Day Hire [9am- Midnight] (15 Hours)	£1,199	£1,629	£1,259	£1,710	5.0%	5.0%
Three Day Hire [9am-	£3,003	£4,128	£3,153	£4,334	5.0%	5.0%

Midnight]						
Hourly Rate After Midnight	£349	£436	£366	£458	4.9%	5.0%
Hourly Rate Before Midnight	To be calculated as a % of the rate for that specific time slot(s)					
Week Hire Sun 9am- Midnight Mon-Fri 5:30pm- Midnight Sat 1pm- Midnight	£6,808		£7,148		5.0%	

Fernehall Ancillary Charges	Current		Proposed		Increase	
	Per Day	Per Week	Per Day	Per Week	Per Day	Per Week
	£	£	£	£	%	%
<b>Expertise</b>						
Technician (Sound, Lighting, etc)- Per Hour	£16		£17		6.3%	6.3%
Senior Steward- Per Hour	£16		£17		6.3%	6.3%
Stage Manager	Included in Fee	Included In Fee	Included in Fee	Included In Fee	-	-
Office Manager (Outside Normal Hours)- Per Hour	£16		£17		6.3%	6.3%
<b>Technical- Lighting</b>						
Follow Spot Operator (Per 4 Hours)	£60	-	£63	-	5.0%	-
Martin MAC250's (Max 8)	£42	£95	£44	£100	4.8%	5.3%
Star Cloth	£101	£342	£106	£359	5.0%	5.0%
<b>Technical- Sound</b>						
Radio Microphone	£26	£47	£27	£49	3.8%	4.3%
<b>Technical- Stage</b>						
Hazer DF50 inc. Fluid	£53	£101	£56	£106	5.7%	5.0%
Pyro System (Up To 6 Pods)	£32	£74	£34	£78	6.3%	5.4%
Gauze (Black)	£21	£47	£22	£49	4.8%	4.3%
Stage Extension (Per Rostra)	£6	-	£5	-	-	-
					16.7%	
<b>Technical- Other</b>						
Piano Hire- Yamaha Full Grand (Available On Stage Only)	£87	-	£91	-	4.6%	-
Electric Piano	£60	-	£63	-	5.0%	-
Piano Tuning	£101	-	£106	-	5.0%	-
Portable PA	£74	-	£78	-	5.4%	-
Slide Projector	£32	-	£34	-	6.3%	-

TV	£32	-	£34	-	6.3%	-
DVD/Video	£32	-	£34	-	6.3%	-
OHP & Screen	£32	-	£34	-	6.3%	-
<b>Functions- Misc</b>						
Flip Charts/Pens	£7.2	-	£7.53	-	5.0%	-
Photocopying	£0.19	-	£0.20	-	5.3%	-
Fax Facility	£1.76	-	£1.85	-	5.1%	-
Standard Exhibition Drops	£7.17	-	£7.53	-	5.0%	-
<b>Shows- Misc</b>						
Box Office	10% Gross (£50 Min)	-	10% Gross (£50 Min)	-	-	-
Complimentary Tickets	£1.00	-	£0.30 Each	-		-
Admin Charge for Print Tickets To Take Away	£32	-	£34	-	6%	-

Advertising	Current		Proposed		Increase	
	Standard	Discounted	Standard	Discounted	Standard	Discounted
	£	£	£	£	%	%
Internet Advertising (Weekly)	£68	£42	£71	£44	4.4%	4.8%
News Adverts (Within Our Column)	£113	£101	£119	£106	5.3%	5.0%
What's On Guide- ¼ Page	£128	£87	£134	£91	4.7%	4.6%
What's On Guide- ½ Page	£256	£134	£269	£141	5.1%	5.2%
What's On Guide- Page	£604	£336	£634	£353	5.0%	5.1%



## ACTUAL REVENUE BUDGET

	Budget 2015/16 £	Revised 2015/16 £	Variation Base to Rev £	Budget 2016/17 £	Variation Base to base £
Committees					
Planning Committee	753,000	688,700	-64,300	672,900	-80,100
Licensing and Regulatory Affairs Committee	490,200	561,700	71,500	491,400	1,200
Executive - Portfolio Budgets					
- Leisure and Community	2,112,600	2,809,300	696,700	2,635,700	523,100
- Health and Housing	1,215,000	1,298,200	83,200	1,196,900	-18,100
- Planning and Development	-1,001,900	-730,300	271,600	-595,700	406,200
- Policy and Resources	1,463,400	2,253,900	790,500	1,353,000	-110,400
- Public Protection	2,293,800	2,089,700	-204,100	2,050,600	-243,200
- Streetscene	4,447,000	4,440,800	-6,200	4,478,600	31,600
<b>SERVICE BUDGETS</b>	<b>11,773,100</b>	<b>13,412,000</b>	<b>1,638,900</b>	<b>12,283,400</b>	<b>510,300</b>
Capital Charges	-1,983,000	-2,227,200	-244,200	-2,227,200	-244,200
Capital Financing Costs					
- Use of Housing Capital Receipts	-230,000	-229,100	900	-230,000	0
- Direct Revenue Funding	1,301,000	1,301,000	0	1,295,000	-6,000
- Direct Revenue Funding NHB	897,900	897,900	0	897,900	0
Interest on Balances	-599,900	-699,900	-100,000	-569,900	30,000
Portchester Crematorium	-125,000	-125,000	0	-125,000	0
New Homes Bonus	-1,648,000	-1,653,800	-5,800	-2,068,000	-420,000
Contribution to(+)/from(-) Reserves	-211,500	-1,501,300	-1,289,800	-519,600	-308,100
<b>OTHER BUDGETS</b>	<b>-2,598,500</b>	<b>-4,237,400</b>	<b>-1,638,900</b>	<b>-3,546,800</b>	<b>-948,300</b>
<b>NET BUDGET</b>	<b>9,174,600</b>	<b>9,174,600</b>	<b>0</b>	<b>8,736,600</b>	<b>-438,000</b>

**ESTIMATE OF EXPENDITURE AND INCOME FOR THE COUNCIL TAX 2016/17**

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Committees				
Planning Committee	769,997	753,000	688,700	672,900
Licensing and Regulatory Affairs Committee	476,349	490,200	561,700	491,400
Executive - Portfolio Budgets				
Leisure and Community	462,438	2,112,600	2,809,300	2,635,700
Health and Housing	646,394	1,215,000	1,298,200	1,196,900
Planning and Development	-845,099	-1,001,900	-730,300	-595,700
Policy and Resources	8,146,787	1,463,400	2,253,900	1,353,000
Public Protection	1,888,653	2,293,800	2,089,700	2,050,600
Streetscene	3,909,028	4,447,000	4,440,800	4,478,600
<b>NET EXPENDITURE</b>	<b>15,454,547</b>	<b>11,773,100</b>	<b>13,412,000</b>	<b>12,283,400</b>

**SUBJECTIVE ANALYSIS**

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Employees	8,623,924	8,816,100	9,249,900	8,645,700
Premises-Related Expenditure	3,151,644	2,814,500	3,503,600	3,356,200
Transport-Related Expenditure	826,326	823,000	875,800	835,600
Supplies and Services	5,008,974	3,907,400	5,403,000	4,597,500
Third Party Payments	1,345,914	1,465,100	1,464,700	1,463,800
Transfer Payments	19,094,888	19,812,400	19,865,100	19,834,500
Support Services	2,719,603	2,985,800	2,855,600	2,777,800
Capital Charges	7,269,514	2,297,600	2,580,600	2,580,600
<b>GROSS EXPENDITURE</b>	<b>48,040,787</b>	<b>42,921,900</b>	<b>45,798,300</b>	<b>44,091,700</b>
Government Grants	-20,241,690	-20,148,100	-20,672,100	-20,351,500
Other Grants & Reimbursements	-2,162,720	-1,777,000	-1,952,200	-1,841,800
Customer & Client Receipts	-7,059,815	-5,738,400	-6,065,600	-5,982,600
Rents	-3,119,346	-3,482,300	-3,696,400	-3,632,400
Recharges to other Accounts	-2,669	-3,000	0	0
<b>GROSS INCOME</b>	<b>-32,586,240</b>	<b>-31,148,800</b>	<b>-32,386,300</b>	<b>-31,808,300</b>
<b>NET EXPENDITURE</b>	<b>15,454,547</b>	<b>11,773,100</b>	<b>13,412,000</b>	<b>12,283,400</b>

**ESTIMATE OF EXPENDITURE AND INCOME FOR THE COUNCIL TAX 2016/17**

### PLANNING COMMITTEE

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>2015/16</b>	<b>2015/16</b>	<b>2016/17</b>
		<b>£</b>	<b>£</b>	<b>£</b>
Planning Advice	272,400	307,400	229,200	231,500
Enforcement of Planning Control	142,002	131,600	125,200	115,100
Appeals	102,374	69,000	50,300	49,600
Processing Applications	253,221	245,000	284,000	276,700
	<u>769,997</u>	<u>753,000</u>	<u>688,700</u>	<u>672,900</u>

### LICENSING AND REGULATORY AFFAIRS COMMITTEE

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>2015/16</b>	<b>2015/16</b>	<b>2016/17</b>
		<b>£</b>	<b>£</b>	<b>£</b>
Hackney Carriage and Private Hire Vehicles	-9,791	0	5,300	1,900
Licensing	15,698	-8,000	-10,700	-23,300
Health and Safety	196,006	148,700	154,200	152,000
Election Services	274,436	349,500	412,900	360,800
	<u>476,349</u>	<u>490,200</u>	<u>561,700</u>	<u>491,400</u>

### LEISURE AND COMMUNITY PORTFOLIO

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>2015/16</b>	<b>2015/16</b>	<b>2016/17</b>
		<b>£</b>	<b>£</b>	<b>£</b>
Community Grants	292,427	333,800	427,200	305,500
Tourist Information	37,156	0	0	0
Community Development	147,782	142,700	260,000	189,300
Outdoor Sport and Recreation	685,074	507,700	668,800	674,300
Countryside Management	164,173	162,000	154,400	155,200
Ferneham Hall	402,895	415,100	424,700	437,200
Fareham Leisure Centre	-61,880	213,500	523,600	519,600
Holly Hill Leisure Centre	0	0	0	14,600
Community Centres	-1,275,730	254,400	268,800	258,400
Westbury Manor Museum	70,541	83,400	81,800	81,600
	<u>462,438</u>	<u>2,112,600</u>	<u>2,809,300</u>	<u>2,635,700</u>

### HEALTH AND HOUSING PORTFOLIO

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>2015/16</b>	<b>2015/16</b>	<b>2016/17</b>
		<b>£</b>	<b>£</b>	<b>£</b>
Housing Grants and Home Improvements	395,194	330,500	340,200	341,900
Housing Options	70,287	85,600	82,400	76,600
Homelessness	260,820	346,900	401,600	358,600
Housing Advice	268,062	274,200	294,400	259,500
Housing Strategy	92,002	77,000	69,400	51,300
Home Energy Conservation	18,468	22,700	22,600	23,400
Registered Providers	-458,439	78,100	87,600	85,600
	<u>646,394</u>	<u>1,215,000</u>	<u>1,298,200</u>	<u>1,196,900</u>

**PLANNING AND DEVELOPMENT PORTFOLIO**

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Parking Strategy	-2,325,498	-2,278,800	-2,258,300	-2,171,600
Flooding and Coastal Management	107,662	121,200	139,000	116,300
Public Transport	43,812	46,200	46,900	46,700
Transportation Liaison	-38,990	-29,400	-27,400	-27,400
Building Control	190,025	221,200	227,100	226,300
Environmental Improvement Schemes	39,596	112,400	17,300	17,100
Tree Management	45,719	42,000	38,100	38,900
Sustainability	40,511	51,700	36,500	36,400
Conservation & Listed Building Policy	48,377	48,900	28,500	28,600
Local Plan	1,003,687	662,700	1,022,000	1,093,000
	<b>-845,099</b>	<b>-1,001,900</b>	<b>-730,300</b>	<b>-595,700</b>

**POLICY AND RESOURCES PORTFOLIO**

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Housing Benefit Payments	-127,679	0	-77,300	-77,300
Housing Benefit Administration	362,009	385,500	435,500	396,600
Democratic Representation and Management	973,497	1,076,800	1,081,700	1,045,500
Commercial Estates	4,734,828	-2,472,100	-1,841,100	-2,132,400
Henry Cort	45,036	82,200	56,900	43,100
Neighbourhood Working	120,041	125,500	99,800	98,700
Public Relations and Consultation	239,925	258,400	352,600	339,300
Unapportionable Central Overheads	10,590	177,600	535,500	179,600
Corporate Management	988,824	916,800	832,300	758,300
Economic Development	222,027	191,000	96,900	77,100
Local Land Charges	-184,697	-170,400	-170,200	-170,800
Local Tax Collection	762,386	892,100	851,300	795,300
	<b>8,146,787</b>	<b>1,463,400</b>	<b>2,253,900</b>	<b>1,353,000</b>

## **PUBLIC PROTECTION PORTFOLIO**

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>2015/16</b>	<b>2015/16</b>	<b>2016/17</b>
		<b>£</b>	<b>£</b>	<b>£</b>
Pest Control	47,800	55,500	54,300	48,500
Dog Control	24,568	28,300	22,400	24,600
Food Safety	164,583	142,900	141,100	142,300
Air Quality and Pollution	186,028	207,600	200,000	193,500
Community Safety	290,614	435,700	385,300	342,800
Emergency Planning	47,469	51,000	58,300	67,200
Clean Borough Enforcement	99,543	92,700	91,100	93,800
On-Street Parking	16,021	32,900	-800	-7,000
Off-Street Parking	958,597	1,175,600	1,091,500	1,096,800
Traffic Management	53,430	71,600	46,500	48,100
	<b>1,888,653</b>	<b>2,293,800</b>	<b>2,089,700</b>	<b>2,050,600</b>

## **STREETSCENE PORTFOLIO**

	<b>Actual</b>	<b>Base</b>	<b>Revised</b>	<b>Base</b>
	<b>2014/15</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£</b>	<b>2015/16</b>	<b>2015/16</b>	<b>2016/17</b>
		<b>£</b>	<b>£</b>	<b>£</b>
Cemeteries & Closed Churchyards	207,801	213,300	221,000	225,400
Community Parks and Open Spaces	527,354	1,096,700	1,123,700	1,133,500
Allotments	29,489	22,400	22,600	22,900
Street Cleansing	924,269	953,000	883,800	885,600
Public Conveniences	207,673	220,700	218,600	261,700
Household Waste Collection	895,009	951,400	924,200	912,200
Trade Refuse	-104,841	-72,600	-84,600	-85,600
Recycling	655,919	607,900	718,400	708,700
Garden Waste Collection	422,799	391,600	350,400	351,800
Street Furniture	143,556	62,600	62,700	62,400
	<b>3,909,028</b>	<b>4,447,000</b>	<b>4,440,800</b>	<b>4,478,600</b>
<b>TOTAL</b>	<b>15,454,547</b>	<b>11,773,100</b>	<b>13,412,000</b>	<b>12,283,400</b>